



Franklin County Public Health
280 East Broad Street
Columbus, Ohio 43215-4562
(614) 525-3160
www.myfcph.org

Internship Position Description

Summer 2018

Organization Information

Organization: Franklin County Public Health
Address: 280 East Broad Street, Columbus, OH 43215
Department: Communications
Supervisor: Michelle Day, Health Communications Specialist

Internship Details

Site/ Location: Franklin County Public Health
Internship Title: Web Design Intern
Internship Dates: April 30, 2018 to July 27, 2018 (flexible)
Hours Per Week: 15 – 30 (flexible) during standard business hours
Salary/ Expenses: This is an unpaid internship. Parking provided.

Description:

The Web Design Intern will directly assist the Communications Team with a wide range of projects related to the planning, development, and execution of website content. This internship is designed to be both educational and practical. Additional Communication educational opportunities will be made available through observation and training.

The Web Design Intern will learn the practical application of:

- Designing/building different websites using WordPress
- Testing web experiences across browsers and devices to ensure a positive user experience
- Back up files from web sites to local server for recovery
- Evaluate code to ensure its properly structured and compatible with browsers and devices
- Collaboration with the Communication Team on updating and improving site design and content
- Support the Communication Team with various projects as needed

Student Qualifications:

- Junior or Senior of Undergraduate program in Web Development or Web Design or other related-degrees.
- Experience or knowledge designing and maintaining websites
- Experience with WordPress or similar CMS; knowledge of Adobe Creative Suite
- A high degree of accuracy and strong attention to detail.
- Reliable transportation to and from Franklin County Public Health

Applying:

- Resumes accepted until March 30, 2018
- Interested individuals should submit a resume and cover letter to Jennifer Robinson at FCPHjobs@franklincountyohio.gov, subject: Communication Internship