

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. SHTROP11

Held _____ 20 _____

**Franklin County District Board of Health
Minutes of the Board of Health
August 9, 2016**

**Franklin County Public Health
Journalized on:**

SEP 13 2016

Meeting Location: Memorial Hall, South Conference Room

Call to Order: Dr. Lane called the meeting to order at 9:30 a.m.

Board Members Present:

Heather Lane, DVM
Jack Bope, Jr.
Jerry Lupfer
Dr. Annemarie Sommer
Joseph Weaver

Board Members Absent:

None

Susan A. Tilgner, Health Commissioner/Secretary

Staff Present:

Terry Bugg, Supervisor, Immunization Program
Alycia Burkitt, Administrative Assistant Communication
Jimmie Davis, Community Health and Wellness Supervisor
Jonathon Dye, Data Analyst
Jeff Gibbs, Division Manager, Environmental Health Program
Garrett Guillozet, Supervisor, Food Safety Program
Todd Hansen, Executive Assistant, Human Resources
Mitzi Kline, Director of Communication
Niki Lemin, Assistant Health Commissioner/Director of Environmental Health
Joe Mazzola, Health Systems & Planning Director
Jennie McAdams, Business Analyst, Accreditation Coordinator
Meghan O'Brien, Community Health Planner
Nathan Ralph, Supervisor, Community Environmental Health Program
Miller Sullivan, Medical Director
Shaddy Swade, Emergency Preparedness Supervisor
Stacie Williamson, CMH Supervisor
John Wolf, Finance & Business Operations Director
Debbie Wright, Assistant Health Commissioner/Director of Prevention & Wellness

Legal Counsel:

Joseph R. Durham, Esq., Eastman & Smith, Ltd.

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Guests:

Dr. Joseph Junior Damba, Mandela Washington Fellowship
Carly Edgington, FCPH Intern, Chamberlin College of Nursing

Pledge of Allegiance

Joseph Weaver led the Pledge of Allegiance.

Meeting Minutes:

The minutes of the July 12, 2016 meeting were approved, upon a motion by Mr. Bope, with a second by Dr. Sommer. Ayes: All Nays: None – motion carried.

Old Business: None

New Business: None

Administration/Public Hearings: None

Monthly Financial Report:

John Wolf provided the Board with copies of the Budget to Actual Report and the Change in Cash Position reports. Mr. Wolf reported that with 58% of the 2016 year completed Administration spent 52% of budgeted expenditures, Prevention and Wellness spent 51% of budgeted expenditures and 47% of budgeted expenditures were spend in Environmental Health. Other budgeted expenditures include Anti-Dumping fund 5%, Rabies 45%, Regional Public Health Infrastructure 4%, and Construction and Demolition Debris fund 92%. Overall 49% of the 2016 Operating Budget has been spent, yielding a positive variance of 9%.

Dr. Sommer made a motion to approve the monthly financial report with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolutions:

Resolution 16-071 to approve monthly operating expenses was approved upon a motion by Mr. Bope with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

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Resolution 16-072 to adopt staff recommendations, issue orders for nuisance abatements and refer persons and/or properties to/or advise the Franklin County Prosecuting Attorney or appropriate municipal law director(s) regarding prosecution, injunctive or other appropriate relief was approved, upon a motion by Dr. Sommer with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 16-073 to authorize the Franklin County Board of Health to provide services to political subdivisions in 2017 was approved, upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolution 16-074 to amend the Franklin County Public Health Record Retention Policy was approved, upon a motion by Mr. Bope with a second by Dr. Sommer. Ayes: All Nays: None – motion carried.

Resolution 16-075 to authorize the Health Commissioner to renew a contract with the OEPA for inspections for semi-public sewage disposal systems located in Franklin County was approved, upon a motion by Mr. Lupfer with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolution 16-076 to authorize the Health Commissioner to renew a contract with the Union County Health Department to provide Medical Reserve Corps (MRC) Services (\$3,500.00) was approved, upon a motion by Dr. Sommer with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried

Resolution 16-077 to approve purchases was approved, upon a motion by Mr. Weaver with a second by Dr. Sommer. Ayes: All Nays: None – motion carried.

Personnel Actions

Ms. Tilgner presented the following personnel actions for Board approval:

Recognition – Nathan Ralph, Community Environmental Health Supervisor, 15 years of service;

Transfer – Nathan Ralph, Community Environmental Health Supervisor to Water Quality Supervisor Effective August 29, 2016;

Resignation – Carol Stasko, Public Health Nurse Communicable Disease effective August 17, 2016;

New Hire – Mary Ann Janning, MRC Coordinator (Part-time) effective September 19, 2016;

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Posting of Position – Prevention & Wellness - Public Health Nurse Communicable Disease, Environmental Health – Community Environmental Health Supervisor;

Retirement – Susan Tilgner, Health Commissioner, effective November 30, 2016;

Mr. Bope made a motion to accept the Personnel Actions with a second by Mr. Lupfer. Ayes: All Nays: None - motion carried.

Environmental Health Report: (Attached)

Prevention & Wellness Report: (Attached)

Administration Report: (Attached)

Health Systems & Planning Report: (Attached)

Health Commissioner's Report

Ms. Tilgner updated the Board about progress for the Health Commissioner search. Dr. Lane, Todd Hansen (Human Resources Assistant) and she met to develop a new job description, job posting, and interview questions. The position will be posted August 9 – 26, 2016. Ms. Tilgner also shared that Franklin County Public Health will be providing support for Tobacco 21 legislation that would make it unlawful to sell or distribute a tobacco product to anyone under the age of 21. This would reduce access to tobacco products for young people and ultimately reduce the disease and premature death that these products cause.

Medical Director's Report:

Dr. Sullivan reported that there are no human cases of West Nile virus to date in our area. He also commented on the diligent work the Environmental Health Division is doing to reduce the number of mosquitoes in our jurisdictions to prevent disease.

The current status of Zika in the United States stands at more than 1,800 total infected human cases, with 16-20 cases related to sexual transmission, one of those documented as a female to male transmission. It was unknown if there would be any cases of this type of transfer, and now we know that this can occur. There are now confirmed cases of locally acquired Zika in Florida. The rest of the cases are all associated with travel to Zika infected regions.

Dr. Sullivan updated the Board regarding antibiotic resistant strains of infections. The CDC has encouraged good prescription management in doctor's offices and

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hospitals, and is now focusing on dentists. Dentists write over 26 million antibiotic prescriptions or about 10% of outpatient prescriptions per year. The CDC is working with the American Dental Association on how to properly address writing of antibiotic prescriptions

The CDC is also creating an antibiotic resistant laboratory network. This will include 7 state health department labs throughout the U.S. capable of quickly identifying, monitoring, detecting spread, and investigating outbreaks of super bugs. We are located in the Midwest division and our lab will be in Wisconsin. Dr. Sullivan commented that there will still be the ODH and CDC labs, but that this is a good and important development to help control this issue.

Legal Counsel's Report:

Mr. Durham noted that the title of Resolution 16-072 and all similar, future resolutions can be shortened to "adopt board orders."

In 2012, the state legislators changed the vicious dog ordinance to remove breed specific definition, specifically pit bulls. There are a few municipalities in our jurisdictions that have not removed the ban. Previously, the appeals court in Lima said that a city no longer has the authority to ban pit bulls because there is a general law that applies uniformly to the state that removed the language of listing specific breeds. The City of Reynoldsburg is one jurisdiction that still has the law on the books and they were lobbied locally to remove the ban and did not. The case then went to the trial court where the courts allowed Reynoldsburg to continue to ban pit bulls. The argument falls under the Home Rule Test, which determines if a local municipality has the right to adopt specific regulations. The case has now gone to the court of appeals.

Mr. Durham associated this type of court decision to possible outcomes to the Tobacco 21 ordinance that local officials are trying to adopt. The tobacco companies may come and challenge the local ordinances, arguing that 18 is a general law.

Continuing Education:

Public Health Futures: Part 1 (Attached)

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Executive Session:

Board Members requested an executive session to discuss the process to hire a new Health Commissioner.

Resolution 16-078 to enter into executive session in accordance with Ohio Revised Code Section 121.22(G)(1) to consider personnel matters was approved, upon a motion by Mr. Bope with a second by Mr. Lupfer. Roll Call: Mr. Lupfer, Aye; Mr. Bope, Aye; Dr. Sommer, Aye; Mr. Weaver, Aye; Dr. Lane, Aye - motion carried.

The Board came out of executive session. No formal action was taken as a result of executive session.

Adjourn regular meeting, 11:10 a.m.

Respectfully submitted,



Dr. Heather Lane, President



Susan A. Tilgner, Secretary