

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. SHTROP11

Held \_\_\_\_\_ 20 \_\_\_\_\_

## Franklin County District Board of Health Minutes of the Special Board of Health Meeting September 22, 2015

**Meeting Location:** Memorial Hall, South Conference Room

**Call to Order:** Jerry Lupfer, President, called the meeting to order at 10:00 a.m.

**Board Members Present:**

Jack Bope, Jr.  
Heather Lane, DVM  
Jerry Lupfer

**Board Members Absent:**

Dr. Annemarie Sommer  
Joe Weaver

Susan A. Tilgner, Health Commissioner/Secretary

**Staff Present:**

Peggy Bartow, Human Resources Manager  
Mitzi Kline, Communication and Community Health Director  
Niki Lemin, Assistant Health Commissioner/Director of Environmental Health  
Deidra Wolf, Executive Assistant, Administration  
John Wolf, Finance & Business Operations Director  
Debbie Wright, Assistant Health Commissioner/Director of Prevention & Wellness

**Legal Counsel**

Joseph R. Durham, Esq., Eastman & Smith, Ltd.

**Guests:**

None

**Old Business:** None

**New Business:** None

**Administration/Public Hearings:** None

**Resolutions:**

Resolution 15-101 to authorize the Health Commissioner to enter into a contract with Tetra Tech for implementation and design of an emergency preparedness plan for addressing the public health functions in the central region to care for suspected Ebola patients (\$39,996.29) was approved upon a motion by Mr. Bope with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

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Resolution 15-103 to approve purchases was approved upon a motion by Mr. Bope with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

**Personnel Actions:**

None

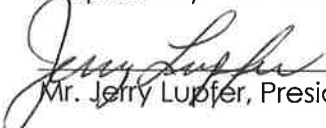
**Health Commissioner's Report:**


Ms. Tilgner presented the wage scale proposal to the Board. The Board reviewed and discussed the proposal – no action was required. The Board will take action at the October meeting.

Ms. Tilgner informed the Board of a cancer concern with school-age children in Hamilton Township. FCPH is in the gathering stages and at this point the information is anecdotal.

Adjourn special meeting, 10:54 a.m.

Respectfully submitted,

  
Mr. Jerry Luffer, President

  
Susan A. Tilgner, Secretary