

**Franklin County District Board of Health
Minutes of the Board of Health
December 9, 2014**

Meeting Location: Memorial Hall, South Conference Room

Call to Order: Jack Bope, President, called the meeting to order at 9:37 a.m.

Board Members Present:

Jack Bope, Jr.
Dana McDaniel
Jerry Lupfer
Annemarie Sommer, MD
Joe Weaver

Susan A. Tilgner, Health Commissioner/Secretary

Staff Present:

Peggy Bartow, Human Resources Manager
Charlie Broschart, Division Manager, Environmental Health
Terry Bugg, Supervisor, Immunization Program
Chris Copley, Environmental Health Technician
Jimmie Davis, Community Health & Wellness Supervisor
Ken Farmwald, Supervisor, Plumbing Division
Jeff Gibbs, Division Manager, Environmental Health
Jeff Grose, Program Manager, Solid & Infectious Waste
Garrett Guillozet, Supervisor, Food Safety Program
Todd Hansen, Executive Assistant, Administration
Radhika Iyer, Infectious Disease Supervisor
Mitzi Kline, Communication and Community Health Director
Niki Lemin, Director of Environmental Health/Assistant Health Commissioner
Melissa McArthur, Supervisor, Nuisance Program
Nathan Ralph, Program Manager, IDDE
Dr. Miller Sullivan, Medical Director
Deidra Wolf, Executive Assistant, Administration
John Wolf, Finance & Business Operations Director

Legal Counsel

Joseph R. Durham, Eastman & Smith Ltd.
Adria Fields, Franklin County Prosecuting Attorney's Office

Guests:

None

Meeting Minutes:

The minutes of the November 10, 2014 meeting, were approved, as amended, upon a motion by Mr. Lupfer with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Old Business:

Resolution 14-097 to adopt the Schedule of Fees for 2015 was heard as a 3rd Reading for Food Service and Food Establishment Fees and as a 2nd Reading and Public Hearing for Body Art. There was no public comment and the Board waived the 3rd Reading for Body Art. There was no public comment and Mr. Weaver moved to approve the resolution with a second by Mr. McDaniel.

Resolution 14-132 to rescind Environmental Health Regulations #703 Plumbing, #709 Rabies Control, #710 Housing Maintenance and Occupancy, #712 Rat Control, #715 Dead Animals, #716 Weeds, #717 Manure, #718 Nuisance, #719 Approval of Building Plans, and #800 Solid Waste and to adopt Regulations #100 Definitions, #101 Collection Vehicle Registration, Inspection and Operation for Prevention of Nuisances, #102 Property Health and Sanitation, #103, Plumbing for Commercial, Public, and Residential Buildings and Places, #104 Rabies Control, #105 Approval of Building Plans, and #199 Administration and Enforcement for the protection and preservation of public health was approved upon a motion by Mr. Lupfer with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

New Business: None

Administration/Public Hearings:

None

Monthly Financial Report:

John Wolf provided the Board with copies of the Budget to Actual Report and the Change in Cash Position reports. Mr. Wolf reported that with 91% of the 2014 year complete Administration spent 85% of budgeted expenditures, Nursing spent 82% of budgeted expenditures and Environmental Health spent 76% of budgeted expenditures. Other budgeted expenditures include Anti-Dumping fund 37%, Rabies

60%, Regional Public Health Infrastructure 86%, Construction and Demolition Debris fund 82% and Ground Water monitoring 72%. Overall 80% of the 2014 Operating Budget has been spent, yielding a positive variance of 11%.

Resolutions:

Resolution 14-110 to approve monthly operating expenses was approved upon a motion by Mr. McDaniel with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 14-111 to approve purchases for the Environmental Crimes Investigation Unit authorized by the clean-up fund committee (\$700.00) was approved upon a motion by Mr. Lupfer with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 14-112 to adopt findings on investigations of Chapter 3794, Ohio Smoke-Free Workplace Law was approved upon a motion by Mr. McDaniel with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-113 to adopt the 2015 Operating Budget was approved upon a motion by Mr. Weaver with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-114 to authorize the Finance & Business Operations Director to request tax settlement advances for 2015 was approved upon a motion by Mr. Lupfer with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-115 to adopt staff recommendations, issue orders for nuisance abatements and refer persons and/or properties to/or advise the Franklin County Prosecuting Attorney or appropriate municipal law director(s) regarding prosecution, injunctive or other appropriate relief was approved upon a motion by Mr. McDaniel with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-116 to authorize the Health Commissioner to enter into a contract with Franklin County Emergency Management and Homeland Security State Homeland Security Grant Program for Franklin County and Columbus Medical Reserve Corps (\$30,000.00) was approved upon a motion by Dr. Sommer with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-117 to authorize the Health Commissioner to refer for criminal prosecution and/or a temporary restraining order or injunctive relief any matter involving a violation of Revised Code section 3717.21 and/or 3717.41 was approved upon a motion by Mr. Weaver with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-118 to approve the issuance of a construction and demolition debris landfill operation license, with conditions, to Scott Wrecking Company, Inc. was approved upon a motion by Mr. Weaver with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-119 to approve the issuance of a construction and demolition debris landfill operation license to JDM Services, LLC (dba: Frank Road Recycling Solutions) was approved upon a motion by Dr. Sommer with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-120 to approve the issuance of a landfill license with the Solid Waste Authority of Central Ohio was approved upon a motion by Mr. McDaniel with a second by Dr. Sommer. Ayes: All Nays: None – motion carried.

Resolution 14-121 to authorize the Health Commissioner to renew a contract with the Solid Waste Authority of Central Ohio for ground water monitoring (\$5,000.00) was approved upon a motion by Dr. Sommer with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-122 to authorize the Health Commissioner to enter a contract with the Solid Waste Authority of Central Ohio to provide services for the Environmental Crimes Task Force of Central Ohio (\$74,791.59) was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-123 to authorize the Health Commissioner to enter into a contract with the City of Columbus Refuse Division to provide services for the Environmental Crimes Task Force of Central Ohio (not to exceed \$8,000.00) was approved upon a motion by Mr. Lupfer with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-124 to approve the issuance of a Class II composting facility operation license to Kurtz Bros., Central Ohio LLC (DBA Groveport Composting Facility) was tabled.

Resolution 14-125 to authorize the Health Commissioner to approve the issuance of a solid waste facility license (transfer station) to Waste Management, Inc. was approved upon a motion by Dr. Sommer with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-126 to authorize the Health Commissioner to renew a contract with Access 2 Interpreters for language interpretation was approved upon a motion by Mr. Lupfer with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-127 to authorize the Health Commissioner to renew a contract with Walden University for student nursing education was approved upon a motion by Mr. Lupfer with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-128 to amend the FCPH personnel handbook was approved upon a motion by Mr. Lupfer was tabled.

Resolution 14-129 to amend the FCPH Table of Organization was approved upon a motion by Mr. McDaniel with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-130 to authorize the Health Commissioner to enter into a contract with Language Line Services, Inc. for language interpretation was approved upon a motion by Mr. McDaniel with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 14-131 to approve purchases was approved upon a motion by Mr. Lupfer with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Personnel Actions:

Mr. Weaver made a motion, seconded by Mr. Lupfer, to approve the following personnel actions: Environmental Health RSIT or RS, Water Quality Program. Ayes: All
Nays: None – motion carried.

Environmental Health Report:

(Attached)

Public Health Nursing Report:

(Attached)

Administration Report:

(Attached)

Health Commissioner's Report:

(Attached)

Public Health Accreditation Update:

Ms. Tilgner stated that FCPH staff continues to collect data and documentation to submit to the Public Health Accreditation Board. She stated that while our deadline is August 25, 2015, we would like to submit the required documents earlier.

Medical Director's Report:

Dr. Sullivan informed the Board that he attended a state summit on infant mortality stating that Ohio ranks very poorly with its infant mortality rate. Dr. Arthur James is spearheading this issue. The purpose of these summits is to raise awareness and decrease the rate of infant mortality. Dr. Sullivan stated that FCPH does an excellent job to raise awareness on infant mortality. He also spoke briefly about flu activity and informed the board that flu cases continue to increase and that this year's vaccine is proving to be not as effective as in previous years because there is a strain identified as H3N2 that is not part of the vaccine. It is still recommended that people get a flu shot. Dr. Sullivan stated that anti-viral drugs are still effective to patients who develop the flu.

Legal Counsel's Report:

Mrs. Fields informed the board that two nuisance properties have recently come into compliance and she recognized Dan Sinclair, RS, for his work.

Mr. Durham informed the Board as the new sewage rules take effect in January, there is pending legislation to address the requirements to connect to sanitary sewers if available. The Association of Ohio Health Commissioners (AOHC) is working with legislators on language in the bill. Mr. Durham does not think the bill will pass.

Adjourn regular meeting, 10:41 a.m.

Respectfully submitted,

Mr. Jack Bope, President

Susan A. Tilgner, Secretary