

**Franklin County District Board of Health
Minutes of the Board of Health
November 10, 2014**

Meeting Location: Memorial Hall, South Conference Room

Call to Order: Jack Bope, President, called the meeting to order at 9:30 a.m.

Board Members Present:

Jack Bope, Jr.
Jerry Lupfer
Joe Weaver

Excused:

Dana McDaniel
Annemarie Sommer, MD

Susan A. Tilgner, Health Commissioner/Secretary

Staff Present:

Peggy Bartow, Human Resources Manager
Charlie Broschart, Division Manager, Environmental Health
Terry Bugg, Supervisor, Immunization Program
Jimmie Davis, Community Health & Wellness Supervisor
Jeff Gibbs, Division Manager, Environmental Health
Garrett Guillozet, Supervisor, Food Safety Program
Radhika Iyer, Infectious Disease Supervisor
Mitzi Kline, Communication and Community Health Director
Niki Lemin, Director of Environmental Health/Assistant Health Commissioner
Melissa McArthur, Supervisor, Nuisance Program
Nathan Ralph, Program Manager, IDDE
Ben Robison, Emergency Preparedness Supervisor
Shaddy Swade, Emergency Preparedness Planner/CRI Coordinator
Dr. Miller Sullivan, Medical Director
Stacie Williamson, Supervisor, Children with Medical Handicaps
Deidra Wolf, Executive Assistant, Administration
John Wolf, Finance & Business Operations Director

Legal Counsel

Joseph R. Durham, Eastman & Smith Ltd.
Adria Fields, Franklin County Prosecuting Attorney's Office
Amanda Moore, Student Intern

Guests:

None

Meeting Minutes:

The minutes of the October 14, 2014 meeting, were approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Old Business:

Resolution 14-088 to rescind Regulation #703 Plumbing and adopt Regulations #103 Plumbing and #199 Administration and Enforcement, for the protection and preservation of public health was heard as a 2nd Reading. No action was required by the Board.

Resolution 14-093 to adopt the 2015-2018 Franklin County Public Health Strategic Plan (Tabled October 14, 2014) was approved upon a motion by Mr. Lupfer with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 14-097 to adopt the Schedule of Fees for 2015 was heard 2nd Reading and Public Hearing for Food Service and Food Establishment Fees. No action was required by the Board. No public comment was made during the public hearing.

Resolution 14-099 to rescind Environmental Health Regulation #709 Rabies Control and #719 Approval of Building Plans and to adopt Regulations #104 Rabies Control and #105 Approval of Building Plans, for the protection and preservation of public health was heard as a 2nd Reading. No action was required by the Board.

New Business: None

Administration/Public Hearings:

None

Monthly Financial Report:

John Wolf provided the Board with copies of the Budget to Actual Report and the Change in Cash Position reports. Mr. Wolf reported that with 83% of the 2014 year complete Administration spent 77% of budgeted expenditures, Nursing spent 75% of budgeted expenditures and Environmental Health spent 70% of budgeted expenditures. Other budgeted expenditures include Anti-Dumping fund 35%, Rabies

59%, Regional Public Health Infrastructure 79%, Construction and Demolition Debris fund 72% and Ground Water monitoring 52%. Overall 73% of the 2014 Operating Budget has been spent, yielding a positive variance of 10%.

Resolutions:

Resolution 14-103 to approve monthly operating expenses was approved upon a motion by Mr. Lupfer with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 14-104 to adopt staff recommendations, issue orders for nuisance abatements and refer persons and/or properties to/or advise the Franklin County Prosecuting Attorney or appropriate municipal law director(s) regarding prosecution, injunctive or other appropriate relief was approved upon a motion by Mr. Lupfer with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 14-105 to authorize the Health Commissioner to renew an agreement with Chamberlain College of Nursing for student nursing education was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-106 to authorize the Health Commissioner, on behalf of Franklin County Public Health and the Franklin County and Columbus Medical Reserve Corps, to enter in a Memorandum of Understanding with the Central Ohio Trauma System to promote the participation of Medical Reserve Corps in disaster preparedness planning (\$10,000.00) was approved upon a motion by Mr. Lupfer with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 14-107 to adopt findings on investigations of Chapter 3794, Ohio Smoke-Free Workplace Law was approved upon a motion by Mr. Lupfer with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 14-108 to amend the 2014 Operating Budget was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-109 to approve purchases was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Personnel Actions:

Mr. Weaver made a motion, seconded by Mr. Lupfer, to approve the following personnel actions: Retirement – James T. Lynch, RS, effective November 30, 2014; New Position – Environmental Seasonal Position – Solid Waste Program truck Inspections, Eric Brown, effective December 22, 2014. Ayes: All Nays: None – motion carried.

Environmental Health Report:

(Attached)

Public Health Nursing Report:

(Attached)

Administration Report:

(Attached)

Health Commissioner's Report:

(Attached)

Ms. Tilgner informed the Board that staff will be transitioning to electronic leave forms.

Public Health Accreditation Update:

Ms. Tilgner stated that FCPH staff are in the process of collecting data and documentation to submit to the Public Health Accreditation Board.

Medical Director's Report:

Dr. Sullivan held a brief discussion on Ebola stating that education is needed to help reduce panic and ensure that people know the facts of transmission, incubation and quarantine. Dr. Sullivan informed the Board that flu season is underway with mild activity at the present time. Pneumococcal recommendations have changed for the elderly population. It is now recommended that they receive the current vaccine plus the vaccine that children are given.

Legal Counsel's Report:

Mr. Durham informed the Board that a favorable court of appeals decision may assist in resolving 7 year case in Whitehall. He also reviewed the new public hearing procedure.

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Adjourn regular meeting, 10:09 a.m.

Respectfully submitted,

Mr. Jack Bope, President

Susan A. Tilgner, Secretary