

**Franklin County District Board of Health
Minutes of the Board of Health
February 11, 2014**

Meeting Location: Memorial Hall, South Conference Room

Call to Order: Dr. Sommer, President, called the meeting to order at 9:30 a.m.

Board Members Present:

Jack Bope, Jr.
Jerry Lupfer
Dana McDaniel
Annmarie Sommer, MD, President
Joe Weaver

Susan A. Tilgner, Health Commissioner/Secretary

Staff Present:

Mike Adair, Program Manager, Healthy Homes Program
Peggy Bartow, Human Resources Manager
Charlie Broschart, Division Manager, Environmental Health
Terry Bugg, Supervisor, Immunization Program
Jeff Gibbs, Division Manager, Environmental Health
Garrett Guillozet, Supervisor, Food Safety Program
Niki Lemin, Director of Environmental Health/Assistant Health Commissioner
Julie Litteral, Administrative Assistant, Environmental Health
Melissa McArthur, Supervisor, Public Health Nuisance Program
Dr. Miller Sullivan, Medical Director
Stacie Williamson, BCMH Supervisor, Nursing Division
Deidra Wolf, Executive Assistant, Administration
John Wolf, Finance & Business Operations Director
Debbie Wright, Director of Nursing/Assistant Health Commissioner

Legal Counsel

Tracy Boyd, Franklin County Prosecuting Attorney's Office
Joseph R. Durham, Eastman & Smith Ltd.

Guests: None

Meeting Minutes:

The minutes of the January 11, 2014 meeting, were approved upon a motion by Mr. Bope with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Old Business: None

New Business: None

Administration/Public Hearings: None

Monthly Financial Report:

John Wolf provided the Board with copies of the Budget to Actual Report and the Change in Cash Position reports. Mr. Wolf reported that with 8% of the 2014 year complete Administration spent 9% of budgeted expenditures, Nursing spent 6% of budgeted expenditures and Environmental Health spent 8% of budgeted expenditures. Other budgeted expenditures include Anti-Dumping fund 0%, Rabies 8%, Regional Public Health Infrastructure 7%, Construction and Demolition Debris fund 19% and Ground Water monitoring 27%. Overall 9% of the 2014 Operating Budget was spent, yielding a positive variance of 1%. Mr. Wolf informed the Board that the state auditor began their on-site testing last week and they are expected to be here through the end of this week.

Resolutions:

Resolution 14-014 to approve monthly operating expenses was approved upon a motion by Mr. Lupfer with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolution 14-015 to approve purchases was approved upon a motion by Mr. McDaniel with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-016 to amend the Schedule of Fees (Environmental Health – Phase I Site Assessments) was approved upon a motion by Mr. Bope with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-017 to authorize the Health Commissioner to enter into a Memorandum of Understanding to participate in a pilot project of the C-Boss payment system in Healthspace was approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None - motion carried.

Resolution 14-018 to amend a contract with Columbus Public Health for local Public Health Emergency Preparedness (PHEP) and Cities Readiness Initiative (CRI) (\$40,592.40) was approved upon a motion by Mr. Lupfer with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolution 14-019 to authorize the Health Commissioner to enter into an agreement with United Way for funding the position of the Medical Reserve Corps Coordinator (\$56,000.00) was approved upon a motion by Mr. Bope with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

Resolution 14-020 to authorize expenditure of funds for the purpose of the 2014 Franklin County District Advisory Council Meeting (\$3,000.00) was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-021 to authorize the Health Commissioner to renew a contract with the Franklin County Commissioners to administer contracts with community partners to provide public health and health care services (\$366,000.00) was approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolution 14-022 to adopt staff recommendations, issue orders for nuisance abatements and refer persons and/or properties to/or advise the Franklin County Prosecuting Attorney or appropriate municipal law director(s) regarding prosecution, injunctive or other appropriate relief was approved upon a motion by Mr. Bope with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-023 to authorize the Health Commissioner to enter into an agreement with the Public Health Foundation for Development of an agency strategic plan (\$13,400.00) was approved upon a motion by Mr. McDaniel with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-024 to authorize the Health Commissioner to enter into an agreement with the Franklin County Commissioners to review and approve records retention and disposal pursuant to Ohio Revised Code section 149.38 was approved upon a motion by Mr. McDaniel with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-025 to authorize the Health Commissioner to enter into an agreement with Mount Carmel College of Nursing to provide student nursing education was approved upon a motion by Mr. Bope with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-026 to authorize the Health Commissioner to enter into a contract with Cigna Insurance Company to become a network provider for immunizations only to their members upon request was approved upon a motion by Mr. Bope with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-027 to authorize the Health Commissioner to enter into a contract with Medical Mutual Insurance Company to become a network provider for immunizations only to their members upon request was approved upon a motion by Mr. Bope with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-028 to authorize the Health Commissioner to enter into a contract with Aetna Insurance Company to become a network provider for immunizations only to their members upon request was approved upon a motion by Mr. Bope with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-029 to authorize the Health Commissioner to enter into a contract with Anthem Blue Cross/Blue Shield Insurance Company to become a network provider for immunizations only to their members upon request was approved upon a motion by Mr. Bope with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-030 to authorize the Health Commissioner to enter into a contract with Paramount Health Care to become a network provider for immunizations only to their members upon request was approved upon a motion by Mr. Bope with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-031 to authorize the Health Commissioner to enter into a contract Armada Ltd., for technical support for four (4) Points of Dispensing workshops to be conducted within Franklin County (\$6,900.00) was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 14-032 to authorize the Health Commissioner to renew a contract with O'Neil Tents and Party Supplies to provide tents, tables, chairs and table covers for rabies clinics in 2014 (not to exceed \$2,500.00) was approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolution 14-033 to authorize the Health Commissioner to enter into an agreement with King Business Interiors for office space design services (\$2,984.00) was approved upon a motion by Mr. McDaniel with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Personnel Actions:

Mr. McDaniel made a motion, with a second by Mr. Lupfer, to approve the following personnel actions: Posting for Seasonal Employee – Nursing – RN, Immunization Program; New Position – Administration – Community Health and Wellness Supervisor, Jimmie Davis, effective February 24, 2014; Resignation – Nursing – Samantha Eitearner, Central Region Public Health Epidemiologist Tier 1, Effective February 7, 2014; Post a Vacancy – Administration – Workforce Development and Performance Improvement Coordinator. Ayes: All Nays: None – motion carried.

Environmental Health Report:

Mrs. Lemin referred to her written report highlighting that she attended the “Sustaining Scioto Stakeholder Advisory Committee” meeting where members provide input on how water availability and changing weather affects their organizations/businesses as well as identify vulnerabilities and develop mitigation strategies within the watershed.

Public Health Nursing Report:

Mrs. Wright referred to her written report highlighting that FCPH is working to be in compliance with the state immunization program and the Vaccine for Children (VFC) requirements established by the Centers for Disease Control and Prevention (CDC). FCPH is working with major insurance companies in Central Ohio to become an in-network provider for immunizations only.

Administration Report:

Ms. Kline was not present but provided a written report.

Health Commissioner's Report:

Ms. Tilgner informed the Board that the District Advisory Council meeting is scheduled for March 13th, and the next "Futures of Public Health" meeting with our jurisdictions is scheduled for February 19th. She gave a brief overview of the investment proposal that will be presented at the jurisdiction meeting.

Public Health Accreditation Update:

Medical Director's Report: Dr. Sullivan reported that influenza cases are starting to decline. He stated that this year's flu vaccine is very effective as it covers four different flu strains. Dr. Sullivan informed the Board that adult vaccines being entered into the state Immunization Information System (IIS) have increased which helps with future designing and sustaining of effective immunization strategies. Dr. Sullivan also discussed a new trial vaccine for Clostridium Difficile which is an intestinal germ. Riverside Hospital will participate in a worldwide trial of this vaccine.

Legal Counsel's Report:

Tracie Boyd informed the Board that this is her last Board meeting as she is resigning from the prosecutor's office. She thanked the Board for their support in her work during her tenure.

Executive Session

Resolution 14-034 to convene into Executive Session in accordance with Ohio Revised Code Section 121.22(G)(1) to consider personnel matters was approved upon a motion by Mr. Weaver with a second by Mr. McDaniel. Ayes: All Nays: None – motion carried.

The Board came out of Executive Session.

Adjourn regular meeting, 11:05 a.m.

Respectfully submitted,

Dr. Annemarie Sommer, President

Susan A. Tilgner, Secretary