



Franklin County Public Health  
280 East Broad Street  
Columbus, Ohio 43215-4562  
(614) 525-3160  
www.myfcph.org

## Agenda Board of Health Meeting

### Board of Health Meeting Tuesday, February 13, 2018 9:30 a.m. – Alpha Conference Room

1. **Pledge of Allegiance**
2. **Approval of January 9, 2018 meeting minutes**
3. **Old Business**
4. **New Business**
  - a. **Hearings:**

**Hearing 18-002** for a Variance Request – Ohio Administrative Code 3701-29-03(C)(5), Herman E. Berk, Jr. - Judges Sanitation, an application for registration as an installer shall include proof of completion of at least six continuing education hours during the previous calendar year through educational programs approved by the department of health

**Presenting: Niki Lemin and Nathan Ralph**

**Hearing 18-003** Food Service Operation License Suspension or Revocation Hearing for Banadir Cuisine Restaurant (License: NFRY-9C34FJ), 3246 Cleveland Avenue Columbus, OH, 43224, Jurisdiction: Clinton Township, Franklin County; Licensee: Mohamed Mohamed

**Presenting: Niki Lemin and Garrett Guillozet**

**b. Resolutions:**

**Resolution 18-014** to approve monthly financial report and operating expenses

**Presenting: John Wolf**

**Resolution 18-015** to authorize the Health Commissioner to issue the Board of Health Orders (4 sewage nuisance)

**Presenting: Niki Lemin**

**Resolution 18-016** to amend the Leave Benefits and Paid-Time-Off section of the Franklin County Public Health Personnel Policies (HR-0001)

**Presenting: Jennifer Robinson**

**Resolution 18-017** to authorize the Health Commissioner to renew a one-year collaboration agreement with the Franklin County Board of Commissioners to

administer contracts for health care services for low income, underinsured or uninsured county residents and provide public health care and health care services

**Presenting: John Wolf**

**Resolution 18-018** to authorize the Health Commissioner to renew an agreement with the Ohio Department of Health for enforcement of Chapter 3794 Smoke-Free Workplace Law

**Presenting: Niki Lemin**

**Resolution 18-019** to authorize the Health Commissioner to enter into a contract or Memorandum Of Understanding with agencies and organizations that agree to participate as a cessation provider or referral partner in the Community Cessation Initiative Grant (expense not to exceed \$7,000.00)

**Presenting: Theresa Seagraves**

**Resolution 18-020** to authorize the Health Commissioner to enter a contract with Paul Werth Associates for consulting services for the Community Cessation Initiative Grant (expense not to exceed \$52,000.00)

**Presenting: Mitzi Kline**

**Resolution 18-021** to authorize the Health Commissioner to enter a contract with Mighty Crow Media, LLC for consulting services for development of the Franklin County Public Health Strategic Plan (expense not to exceed \$10,000.00)

**Presenting: Theresa Seagraves**

**Resolution 18-022** to authorize the Health Commissioner to enter into a Memorandum of Understanding with Mid-Ohio Regional Planning Commission to participate in the utility and fleet bench marking electronic tracking system

**Presenting: Jennie McAdams**

**Resolution 18-023** to authorize the Health Commissioner to enter into a contract with the Ohio Public Health Association for Prevention & Wellness and Health Systems & Planning temporary administrative support (expense not to exceed \$7,500.00)

**Presenting: Jennifer Robinson**

**Resolution 18-024** to authorize the Health Commissioner to amend a contract with the Ohio Department of Health for additional funds for the prescription drug overdose grant (revenue of \$40,000.00)

**Presenting: Theresa Seagraves**

**Resolution 18-025** to authorize the Health Commissioner to enter into a contract with Franklin County Office of Justice Policy and Programs to implement a treatment and education based program for recently released inmates who will be assimilated into the community (expense of \$40,000.00)

**Presenting: Theresa Seagraves**

**Resolution 18-026** to amend the 2018 Operating Budget

**Presenting: John Wolf**

**Resolution 18-027** to approve purchases  
**Presenting: John Wolf**

**c. Personnel actions and motion to accept as recommended**  
**Presenting: Jennifer Robinson**

<b>New Hires</b>	Alyssa Grodhaus – Promoted to Public Health Nurse Supervisor, MCH program	Start date 02/19/2018
<b>Retirement</b>	Debra Wright, AHC/Division Director of Prevention and Wellness	April 30, 2018
<b>Job Openings</b>	Community Health Planner (CCI Grant)	Interviews scheduled
	Registered Sanitarian – Water Quality	Interviews scheduled
	Emergency Readiness/CRI Coordinator	Interviews scheduled
	Emergency Preparedness Planner	Position posted
	Division Director of Prevention and Wellness	To be posted
	Public Health Nurse, MCH programs	To be posted
	Sanitarian in Training, CEH programs	On hold
<b>New Position</b>	Registered Sanitarian, Vector program	
<b>Additional Position</b>	Registered Sanitarian or Sanitarian in Training, Food Safety program	
<b>Resignation /Separation</b>	Michelle Krelko, Community Health Planner (CCI grant)	Last day 2/2/2018
	Alexander Wallace, Emergency Preparedness Planner	Last Day 2/9/2018

**5. Senior Staff Reports:**

- a. Environmental Health Report – Niki Lemin, Assistant Health Commissioner
- b. Prevention & Wellness Report – Debbie Wright, Assistant Health Commissioner
- c. Health Systems & Planning Report – Theresa Seagraves, Director
- d. Human Resources Quarterly Report – Jennifer Robinson
- e. Communication Report – Mitzi Kline, Director

**6. Health Commissioner’s Report – Joe Mazzola, Health Commissioner**

**7. Medical Director’s Report – Dr. Miller Sullivan, Medical Director**

**8. Legal Counsel’s Report – Joe Durham, Legal Counsel**

**9. Continuing Education**

Immunization Program; Terry Bugg Public Health Nurse Supervisor  
Agency Budget (Finance Committee); John Wolf, Director of Finance and Operation

**10. Executive Session**

**Resolution 18-028** to convene into Executive Session in accordance with Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline or compensation of an employee and/or public official.

**11. Adjourn**

**DATE OF NEXT MEETING: Tuesday, March 13, 2018**  
South Conference Room, Franklin County Public Health  
280 E. Broad Street, Columbus, OH 43215-4562

**-AGENDA SUBJECT TO CHANGE-**