

**Franklin County District Board of Health
Minutes of the Board of Health
Tuesday, September 12, 2017**

Meeting Location: Memorial Hall, South Conference Room

Call to Order: Mr. Lupfer called the meeting to order at 9:30 a.m.

Board Members Present:

Jerry Lupfer
Tom Rudge, PhD
Heather Lane, DVM

Board Members Absent:

Jack Bope Jr.
Dr. Annemarie Sommer

Joe Mazzola, Secretary

Staff Present:

Jeff Gibbs, Division Manager, Environmental Health
Garrett Guillozet, Supervisor, Food Safety Program
Nathan Ralph, Water Quality Supervisor
Miller Sullivan, MD, Medical Director
John Wolf, Finance & Business Operations Director
Andrea Harless, Executive Assistant
Jennie McAdams, Health Promotion & Community Engagement Supervisor
Charlie Broschart, Environmental Health Division Manager
Jennifer Robinson, HR Manager
Eva Wollerman, Emergency Preparedness and Training Supervisor
Niki Lemin, Assistant Health Commissioner/Director of Environmental Health
Radhika Iyer, Infectious Disease Supervisor
Mitzi Kline, Director of Communication
Terry Bugg, Immunization Supervisor
Stacie Williamson, CMH Supervisor
Carol Bailey, Executive Assistant

Legal Counsel:

Joseph R. Durham, Esq., Eastman & Smith, Ltd.

Guests:

Dr. Gonkarnue Nuahn, Mandela Fellow
Mike Tedrick, Food Safety Instructor
Rachel Gerke, Ohio State University Nursing Student
Linda Gerke, Retired Nurse

Pledge of Allegiance

Mr. Lupfer led the Pledge of Allegiance.

Meeting Minutes:

The minutes of the August 8, 2017 were approved with one correction, upon a motion by Dr. Rudge, with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

Recognitions

Niki Lemin, Assistant Health Commissioner/Director of Environmental Health, recognized Adrian Allen, Registered Sanitarian, for passing the Registered Sanitarian Exam.

Dr. Annemarie Sommer was not able to be present at the meeting but Joe Mazzola, Health Commissioner, recognized her for her 32 years of service as a member of the Board of Health. The Franklin County Commissioners passed a proclamation and Mr. Mazzola shared that we will be renaming our Franklin County Public Health Clinic to the Dr. Annemarie Sommer Clinic in her honor.

Old Business:

Resolution 17-092 to amend/or adopt the schedule for body art fees for the 2018 operating/licensing year, to become effective on the date of the third reading, October 10, 2017 had its second reading and a public hearing. No one was present to provide testimony and staff had heard no concern or response from licensees.

New Business:

Resolution 17-105 to approve monthly financial report and operating expenses was approved upon a motion by Dr. Lane with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-106 to authorize the Health Commissioner to issue the Board of Health Orders (5 sewage nuisance, 2 property nuisance) was approved upon a motion by Dr. Lane with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 17-107 to authorize the Health Commissioner to enter into a one-year contract extension between Vector Disease Control International, LLC (VDCI) and any jurisdiction that chooses to participate in FCPH's mosquito management program for 2018 (expense not to exceed \$44,374.06) was approved upon a motion by Dr. Lane with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 17-108 to authorize the Health Commissioner to renew a contract with Mike Tedrick, RS, to provide food safety education courses through May 2018 (revenue of \$29,400.00) was approved upon a motion by Dr. Rudge with a second by Dr. Lane. Ayes: All Nays: None – motion carried

Resolution 17-109 to authorize the Health Commissioner to enter into a contract with Madison County Public Health to provide plumbing inspection and medical gas permitting and inspection services (revenue of \$20,000.00) was approved upon a motion by Dr. Lane with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 17-110 to authorize the Health Commissioner to enter into an agreement with Columbus Public Health to provide medical gas permitting and inspection services for the City of Columbus (revenue of \$75,000.00) was approved upon a motion by Dr. Rudge with a second by Dr. Lane. Ayes: All Nays: None – motion carried

Resolution 17-111 to authorize the Health Commissioner to enter into an agreement with Columbus Public Health to provide medical gas permitting and inspection services for the City of Worthington (revenue of \$5,000.00) was approved upon a motion by Dr. Lane with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 17-112 to amend the Policy and Procedure Policy (D-0008) was approved upon a motion by Dr. Rudge with a second by Dr. Lane. Ayes: All Nays: None – motion carried

Resolution 17-113 to authorize the Health Commissioner to enter into a contract with Association of Ohio Health Commissioners (AOHC) for state, regional and local public health emergency preparedness liaison services (expense not to exceed \$5,500) was approved upon a motion by Dr. Rudge with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried Abstention: Dr. Lane

Mr. Durham asked that Personnel Actions be considered before resolution 17-114 was voted. Personnel actions were approved upon a motion by Dr. Rudge with a second by Dr. Lane. Ayes: All Nays: None – motion carried

New hires	Plumbing Inspector	Michael Gaus, September 18, 2017	
	Job Openings	IT Systems Analyst	Interviews In Progress
		Cities Readiness Initiative (CRI) Coordinator	Interviews In Progress
		Public Health Nurse (BCMH)	Position Posted
		Public Health Nurse (Infectious Disease)	Position Posted
		Emergency Preparedness Planner	Position Posted
		Injury Prevention Coordinator (Opiate grant)	Position Posted
New Position	Tobacco Cessation Coordinator	Pending Tobacco Grant Funding	
	Cessation Data Analyst	Pending Tobacco Grant Funding	
Resignations	Lisa Klancher, Graphic and Web Designer	September 1, 2017	
	Todd Hansen, Executive Assistant, Human Resources	September 6, 2017	
	Meghan O'Brien, Community Health Planner	September 22, 2017	

Resolution 17-114 to authorize the Health Commissioner to enter into a contract with K2 Studios, LLC for graphic design services (expense not to exceed \$5,000.00) was approved upon a motion by Dr. Lane with a second by Dr. Rudge. Ayes: All Nays: None – motion carried

Resolution 17-115 to approve purchases was approved upon a motion by Dr. Rudge with a second by Dr. Lane. Ayes: All Nays: None – motion carried

Environmental Health Report: (Attached)

Prevention & Wellness Report: (Attached)

Health Systems & Planning Report: (Attached)

Communication Report

Ms. Kline discussed the District Advisory Council special meeting which will take place on Monday, September 25th to appoint two new Board members. One of the Board members must be a physician These members will fill the terms of Dr. Sommer and Dr. Lane who have both resigned effective October 1st.

Health Commissioner Report: (Attached)

Medical Director Report:

Dr. Sullivan shared that there has been a West Nile case in a human in Columbus and the first death due to West Nile was reported out of Defiance County. Additionally, the CDC issued a health advisory for carbon monoxide in relation to both Hurricane Harvey and Hurricane Irma. He shared it is important information for us all to be reminded about. Carbon monoxide is a gas that is colorless and odorless. It is produced during combustion. When inhaled, it binds with the hemoglobin the blood and displaces oxygen. Symptoms of carbon monoxide poisoning are similar to that of the flu: headache, dizziness, weakness, etc. Infants, the elderly, pregnant women, and those with chronic disease are most susceptible to carbon monoxide poisoning. In the United States, approximately 200,000 ER visits are related to carbon monoxide poisoning which result in 400 deaths yearly. Carbon monoxide can be tested in the blood and should be

under 2% for non-smokers and 7% for smokers. The treatment for carbon monoxide poisoning is 100% oxygen to displace the carbon monoxide.

Dr. Sullivan also shared a story from his practice of how children are affected when parents have drug addictions. The strain on family members, the foster care system, and most of all the care, development and wellbeing of the children themselves is a growing problem that must be addressed.

Legal Counsel's Report

Mr. Durham will be speaking at the Ohio Association of Board of Health luncheon on Saturday on the rules and responsibilities of Board members.

Adjourn regular meeting, 10:58 am

After the meeting was adjourned, the Board received a continuing education presentation on Legionella from Radhika Iyer, Infectious Disease Program Supervisor, and Charlie Broschart, Environmental Division Manager.

Respectfully submitted,

Jack Bope, Jr., President

Joe Mazzola, Secretary