

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. SHTROP11

Held _____

20 _____

Franklin County Public Health

Journalized on:

JUL 11 2017

**Franklin County District Board of Health
Minutes of the Board of Health
Tuesday, June 13, 2017**

Meeting Location: Memorial Hall, South Conference Room

Call to Order: Mr. Bope called the meeting to order at 9:34 a.m.

Board Members Present:

Jack Bope Jr.
Jerry Lupfer
Tom Rudge, PhD

Board Members Absent:

Dr. Annemarie Sommer
Heather Lane, DVM

Joe Mazzola, Secretary

Staff Present:

Alycia Burkitt, Administrative Assistant
Jeff Gibbs, Division Manager, Environmental Health
Garrett Guillozet, Supervisor, Food Safety Program
Radhika Iyer, Infectious Disease Supervisor
Nathan Ralph, Water Quality Supervisor
Miller Sullivan, MD, Medical Director
John Wolf, Finance & Business Operations Director
Jennifer Frazier, Community and Environmental Health Supervisor
Theresa Seagraves, Director of Health Systems and Planning
Andrea Harless, Executive Assistant
Jennie McAdams, Health Promotion & Community Engagement Supervisor
Charlie Broschart, Environmental Health Division Manager
Terry Bugg, Nursing Immunization Supervisor
Kirsten Chrzon, Emergency Preparedness Intern
Olivia Dominguez, FCPH Intern
Scott Brewer, Infectious Disease Epidemiologist
Mary Madlener, Registered Sanitarian
Debbie Wright, Assistant Health Commissioner/Director of Prevention & Wellness
Niki Lemin, Assistant Health Commissioner/Director of Environmental Health
Julia Barone, FCPH Intern
Julia DeNiro, FCPH Intern
Shaddy Swade, Emergency Preparedness Supervisor
Jennifer Robinson, HR Manager
Kyle Idahosa, Epidemiologist

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Legal Counsel:

Joseph R. Durham, Esq., Eastman & Smith, Ltd.

Guests:

Gretchen Corban, OSU Nursing Student
Dan Gorner, OSU Nursing Student
Storri Blake, OSU Nursing Student
Rebecca Anderson, OSU Nursing Student
Kristin Bailey, OSU Nursing Student

Pledge of Allegiance

Mr. Lupfer led the Pledge of Allegiance.

Meeting Minutes:

The minutes of the May 9, 2017 were approved, upon a motion by Mr. Lupfer, with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Recognitions

Radhika Iyer, Infectious Disease Supervisor, presented Scott Brewer, Infectious Disease Epidemiologist with a 5 year service award.

Joe Mazzola, Health Commissioner, presented John Wolf, Finance & Business Operations Director, with a 10 year service award.

Niki Lemin, Director of Environmental Health, presented Charlie Broschart, Environmental Health Division Manager, with a 20 year service award.

Old Business:

None

New Business:

Administration/Public Hearings:

Hearing 17-004 Food Service Operation License Suspension or Revocation Hearing for Barwaago Café, LLC (License: BFRY-9ZGQ3C), 3296 Westerville Road, Columbus, OH, 43224, Licensee: Deeq Arab

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Franklin County Public Health staff Garret Guillozet, Marisue Madlener stood and were sworn in by the court reporter when requested. No one from Barwaago Café was present at the hearing. Mr. Bope asked for an opening statement from staff. Mr. Guillozet provided a general overview of the events leading to this hearing for license suspension or revocation for Barwaago Café. Mr.. Bope asked staff to present their case. Mr. Guillozet provided detailed testimony of the history of violations over the last year (see full details in attached packet). Mr. Guillozet had initially recommended a 30 day license suspension with the facility remaining closed at least 10 days. If after 10 days the facility had no critical or repeat violations, they would allow the facility to reopen. Because there was no one from Barwaago Café present at the hearing, Mr. Guillozet recommended revocation of the license. Mr. Lupfer made a motion to revoke the food license of Barwaago Café. Dr. Rudge seconded the motion. Ayes: All Nays: None - motion carried.

Monthly Financial Report:

Mr Wolf reported with the 42 % of the budget year completed, Administration has spent 39% of budgeted expenditures, Prevention and Wellness 35%, Environmental 35%. Anti-Dumping 0%, Rabies 27%, Regional Public Health Infrastructure 36%, and Construction and Demolition Debris fund 9%. Overall, 34% of the 2017 operating budget has been spent with 42% of the year completed yielding a positive variance of expenditures to appropriations of 8%.

Mr. Lupfer made a motion to approve the monthly financial report with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolutions:

Resolution 17-063 to approve monthly operating expenses was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-064 to authorize the Health Commissioner to issue the Board of Health Orders was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

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Resolution 17-065 to authorize the Health Commissioner to renew an agreement with the SERS Parking Garage for fleet vehicles (expense of \$31,200.00) was approved upon a motion by Dr. Rudge with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 17-066 to appoint a Franklin County Public Health representative to the Solid Waste Authority of Central Ohio Board of Trustees was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-067 to approve removal of the Vehicle Usage and Driving Policy from the Personnel Policies (HR-0001) and making it a stand-alone policy (D-0016) with amendments and revoke the Global Positioning System Policy (D-0004) was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-068 to authorize the Health Commissioner to enter into a contract with the Ohio Public Health Association (OPHA) for temporary administrative services for the Fiscal and Environmental Health divisions (expense of \$10,000.00) was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-069 to authorize the Health Commissioner to enter into a contract with Columbus Public Health for the local Public Health Emergency Preparedness (PHEP) Grant (revenue of \$191,373.28) was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-070 to authorize the Health Commissioner to enter into a contract with Columbus Public Health and utilize the services of Gatehouse Media for a social media advertising campaign (expense of \$3,000.00) was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-071 to approve application forms from the Ohio Department of Health for Maternity Licensure Renewal for Doctor's Hospital, Dublin Methodist Hospital and Mount Carmel St. Ann's was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

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Resolution 17-072 to authorize the Health Commissioner to enter into a Service Level Agreement with the Franklin County Data Center was approved upon a motion by Dr. Rudge with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 17-073 to authorize the Health Commissioner to enter into a contract with Mighty Crow Media LLC for work on the Community Health Assessment (expense of \$5,000.00) was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-074 to approve purchases was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Personnel Actions

Jennifer Robinson, HR Manager, presented the following personnel actions for Board approval:

New hires	Performance Measurement and Accreditation Coordinator	Ami Shah, June 26, 2017
Job Openings	Emergency Preparedness and Training Supervisor	Position Posted
	Infectious Disease (ID) Nurse	Continuous Posting
Resignations	Stephanie Cornell	Administrative Assistant for Prevention and Wellness, June 6, 2017
	Shaddy Swade	Emergency Preparedness and Training Supervisor, June 23, 2017
Job Change	Prevention & Wellness Administrative Assistant to Executive Assistant	

Mr. Lupfer made a motion to accept the Personnel Actions with a second by Dr. Rudge. Ayes: All Nays: None - motion carried.

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Environmental Health Report: (Attached)

Prevention & Wellness Report: (Attached)

Health Systems & Planning Report: (Attached)

Administration Report: (Attached)

Health Commissioner Report: (Attached)

Medical Director Report:

Dr. Sullivan shared information on salmonella. There are two illnesses that can happen as a result of salmonella: typhoid fever and gastroenteritis. Gastroenteritis is the more common of the two. Approximately 1.2 million people per year develop gastroenteritis as a result of salmonella with about 450 cases being fatal. Children and adults over 65 are the most vulnerable to salmonella. No antibiotic is needed when one contracts gastroenteritis but rest and fluids is best for recovery. Salmonella can come from undercooked food as well as animals such as chickens, ducks, and reptiles.

Dr. Sullivan also shared information on lead poisoning. Previously, lead poisoning in children could cause encephalopathy now it tends to cause anemia and slow brain development. Even low levels of lead affect children and if it is found physicians should retest and evaluate nutrition and the environment in which they live.

Legal Counsel's Report

Joe Durham shared that one of the Board Orders that was voted on for today was for a property owned by Mr. Charles Ball. In 2002, Mr. Ball was sued for a similar matter. Mr. Durham stated he will address the group in executive session with further reports.

Executive Session:

Resolution 17-075 to convene into Executive Session in accordance with Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal or discipline of an employee and/or a public official was approved at 11:22am, upon a motion by Mr. Lupfer with a second by Dr. Rudge. Roll Call: Mr. Bope Aye, Dr. Rudge, Aye; Mr. Lupfer, Aye - motion carried.

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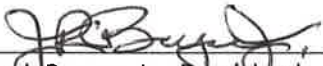
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A motion was made by Mr. Lupfer and seconded by Dr. Rudge to reconvene the meeting at 12:26 p.m. Roll Call: Mr. Bope Aye, Dr. Rudge, Aye; Mr. Lupfer, Aye - motion carried.

No action was taken by the Board as a result of Executive Session.

Adjourn regular meeting, 12:26pm

Respectfully submitted,



Jack Bope, Jr., President



Joe Mazzola, Secretary