

**Franklin County District Board of Health
Minutes of the Board of Health
Tuesday, August 8, 2017**

Meeting Location: Memorial Hall, South Conference Room

Call to Order: Mr. Bope called the meeting to order at 9:34 a.m.

Board Members Present:

Jack Bope Jr.
Jerry Lupfer
Tom Rudge, PhD
Heather Lane, DVM

Joe Mazzola, Secretary

Board Members Absent:

Dr. Annemarie Sommer

Staff Present:

Jeff Gibbs, Division Manager, Environmental Health
Garrett Guillozet, Supervisor, Food Safety Program
Nathan Ralph, Water Quality Supervisor
Miller Sullivan, MD, Medical Director
John Wolf, Finance & Business Operations Director
Jennifer Frazier, Community and Environmental Health Supervisor
Theresa Seagraves, Director of Health Systems and Planning
Andrea Harless, Executive Assistant
Jennie McAdams, Health Promotion & Community Engagement Supervisor
Charlie Broschart, Environmental Health Division Manager
Jennifer Robinson, HR Manager
Stacie Williamson, BCMH Nursing Supervisor
Mike Adair, Healthy Homes Manager
Amber Breedlove, Health Communication Specialist
Eva Wollerman, CRI Coordinator & EP Planner
Ken Farmwald, Plumbing Supervisor
Mike Cornell, Environmental Health Technician
Niki Lemin, Assistant Health Commissioner/Director of Environmental Health
Lela Anthony, Receptionist
Radhika Iyer, Infectious Disease Supervisor
Mitzi Kline, Director of Communication

Legal Counsel:

Joseph R. Durham, Esq., Eastman & Smith, Ltd.

Guests:

Dr. Gonkarnue Nuahn, Mandela Fellow

Pledge of Allegiance

Mr. Lupfer led the Pledge of Allegiance.

Meeting Minutes:

The minutes of the July 11, 2017 were approved with one correction, upon a motion by Dr. Lane, with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Recognitions

Jennifer Robinson, Human Resource Manager, presented Lela Anthony, Receptionist, with a 20 year service award.

Niki Lemin, Assistant Health Commissioner/Director of Environmental Health, presented Mike Cornell, Environmental Health Technician, with a 5 year service award.

New Business:

Resolutions:

Resolution 17-088 to approve monthly financial report and operating expenses was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried. Abstention: Dr. Lane

Resolution 17-089 to authorize the Health Commissioner to issue the Board of Health Orders was approved upon a motion by Mr. Lupfer with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

Resolution 17-090 to authorize Franklin County Public Health to provide health services to political subdivisions in 2018 was approved upon a motion by Dr. Rudge with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 17-091 to authorize the Health Commissioner to enter into a contract with Columbus Public Health for the purpose of data collection for the Ohio Department of Health Prevention Overdose Grant (expense of \$8,000.00) was approved upon a motion by Dr. Lane with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-092 to amend/or adopt the schedule for body art fees for the 2018 operating/licensing year had its first reading.

Resolution 17-093 to authorize the Health Commissioner to enter into a cooperative purchasing agreement with The Interlocal Purchasing Systems was approved upon a motion by Dr. Lane with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolutions 17-094 to authorize the Health Commissioner to enter into a lease agreement for two vehicles for the Water Quality Program (expense not to exceed \$56,152.00 for five years) was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-095 to authorize the Health Commissioner to enter into an agreement with the John Glenn School of Public Affairs for MAPS Training in 2017-2018 (not to exceed \$5,160.00) was approved upon a motion by Dr. Lane with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-096 to authorize the Health Commissioner to renew an agreement with the Central Ohio Trauma System (COTS) for regional volunteer work for the MRC Coordinator (revenue of \$10,000) was approved upon a motion by Dr. Lane with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-097 to authorize the Health Commissioner to amend a contract with Joseph R. Durham, Eastman & Smith, LTD. for professional services (expense of \$20,000.00) was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-098 to renew the FCPH Board Member Travel Policy (B-0001) was approved upon a motion by Mr. Lupfer with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

Resolution 17-099 to renew the FCPH Public Participation at Board Meetings Policy (B-0002) was approved upon a motion by Dr. Rudge with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

Resolution 17-100 to adopt the FCPH Anti-Human Trafficking Policy (D-0017) was approved upon a motion by Dr. Lane with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-101 to authorize the Health Commissioner to amend a contract with the Columbus Development Department to provide lead inspections, risk assessments, written work specifications, clearance inspections, and Healthy Homes Assessments for the Lead Safe Columbus Program (additional revenue of \$25,000.00) was approved upon a motion by Mr. Lupfer with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

Resolution 17-102 to authorize the Health Commissioner to approve a contract modification with The Columbus Development Department to add additional funding for lead inspection services contract for Columbus Land Bank properties (additional revenue of \$30,000.00) was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-103 the Health Commissioner to enter into the State Indoor Radon Grant contract with the Union County Health Board of Health to provide radon outreach activities, education, training, and testing was approved with an amendment of an expense not to exceed \$10,000.00 upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried.

Resolution 17-104 to approve purchases was approved upon a motion by Mr. Lupfer with a second by Dr. Rudge. Ayes: All Nays: None – motion carried. Abstention: Dr. Lane

Mr. Lupfer asked that Personnel Actions be considered at the end of the meeting, following Executive Session. Mr. Bope agreed.

Environmental Health Report: (Attached)

Prevention & Wellness Report: (Attached)

Health Systems & Planning Report: (Attached)

Communication Report: (Attached)

Health Commissioner Report: (Attached)

Medical Director Report:

Dr. Sullivan reported while there is currently a Hepatitis B vaccine shortage, a second supplier should be able to remedy the issue quickly. The CDC recently issued a warning about increased cases of the parasite Cyclospora. It has been found in 27 states with no common connection. Cyclospora causes gastrointestinal issues and usually clears up on its own but may require antibiotics.

Dr. Sullivan also reported on the mandatory vaccines required by ODH to attend school and exemptions to these vaccines. Exemptions for the vaccines can be made for children who had a natural occurrence measles, mumps, rubella, or other illness for which the child is being vaccinated and those who are

immunocompromised. There are also philosophical exemptions for those who have a conscious or religious belief surrounding the vaccination. While exemption are allowable, that does not negate that the requirement exists.

Legal Counsel's Report

Mr. Durham reported that doctors and pharmaceuticals companies are being sued for not monitoring shipping of opiates. In West Virginia, there was a failure to report suspicious ordering resulting in a drug wholesaler distributing 780 million pills to the state in 4-5 years. This is approximately 433 pills per resident. There have been large settlements because of these lawsuits. Cardinal Health recently made a \$44 million settlement with the federal government.

Dr. Annemarie Sommer has resigned from the Board effective October 1, 2017. There will be a Special District Advisory Council Meeting held in September to fill her seat on the Board.

Executive Session:

A motion was made by Mr. Lupfer to convene Executive Session in accordance with Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal or discipline of an employee and/or a public official and was approved at 10:55 am with a second by Dr. Rudge. Roll Call: Mr. Bope Aye, Dr. Rudge, Aye; Mr. Lupfer, Aye Dr. Lane, Aye- motion carried.

A motion was made by Mr. Lupfer and seconded by Dr. Rudge to reconvene the meeting at 11:30 am Roll Call: Mr. Bope Aye, Dr. Rudge, Aye; Mr. Lupfer, Aye - motion carried. Dr. Lane left meeting prior to the end of executive session.

No action was taken by the Board as a result of Executive Session.

Personnel Actions

Jennifer Robinson, HR Manager, presented the following personnel actions for Board approval:

New hires	Emergency Preparedness and Training Supervisor	Eva Wollerman, Promotion from CRI Coordinator and EP Planner August 8, 2017
	Executive Assistant- Prevention & Wellness	Carol Bailey, August 21, 2017
Job Openings	Plumbing Inspector	Interviews in Process
	Cities Readiness Initiative (CRI) Coordinator	Position Posted- CRI Grant
	Public Health Nurse (BCMh)	Position Posted
New Position	IT Systems Analyst	
	Emergency Preparedness Planner	Pending PHEP Grant
	Injury Prevention Coordinator	Pending Opiate Grant
Resignations	Jonathon Dye, July 28, 2017	Data Analyst
	Jazalene Lux, July 30, 2017	Public Health Nurse (BCMh)

Mr., Bope made a motion to accept the Personnel Actions with a second by Dr. Rudge. Ayes: All Nays: None - motion carried.

Adjourn regular meeting, 11:34 am

Respectfully submitted,

 Jack Bope, Jr., President

 Joe Mazzola, Secretary